

# How to View Assessment Target Reports

- 1 Navigate to <http://www.caaspp.org>.
- 2 Select the **Test Operations Management System (TOMS)** button.
- 3 Log on to the TOMS system.
- 4 Select the **Online Reporting System (ORS)** button on the left side of the screen.
- 5 Select your local educational agency (LEA) from the **Select** drop-down.

- 6 Select the **Score Reports** button.



- 7 Select Smarter Summative from the **Test** drop-down.
- 8 Select the test administration year from the **Administration** drop-down.

- 9 Select the student status for the records to be viewed.
  - **Scores for my current students** will show scores for students currently associated with the LEA.
  - **Scores for students who were mine when they tested** will show students associated with the LEA at the time of testing.

**Select Test and Year**

Test:

Administration:

Scores for my current students

- 10 Select the content area and grade to be viewed.
- 11 Select the button with the LEA name to be viewed in the **Name** column.
- 12 From the pop-up box, select target in the **What** drop-down.

**Name**

Sample District  
(00000000000000)

What:

- i • The **Who** drop-down field will default to “N/A” when Target is selected because the Assessment Target Reports are only available at the district, school, and roster level.
- The Subject, Grade, and When fields will default to previous selections but can be changed as needed.

- 13 Select the **View** button.

- i • English language arts/literacy reports data for targets in all four claims.
- Mathematics reports data for targets in the Concepts and Procedures claim.