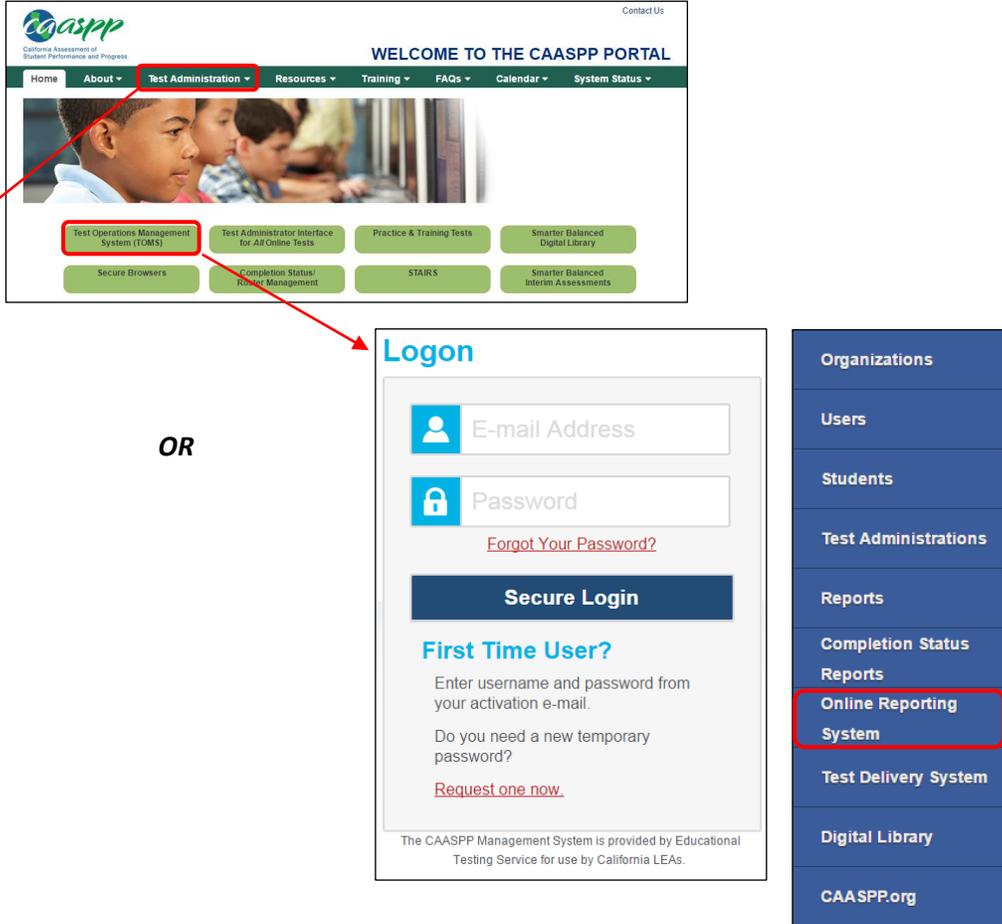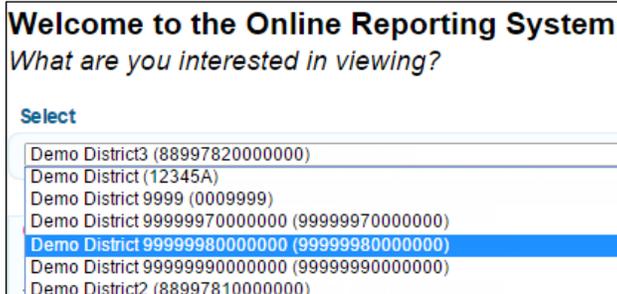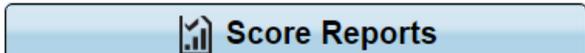# California Assessment of Student Performance and Progress (CAASPP)

Online Reporting System (ORS) Score Reports
Quick Start Guide

Step	Action
1	Users whose roles permit access to the Online Reporting System (ORS) can access it on **http://www.caaspp.org/** either through (1) the [Online Reporting System] link in the [Test Administration] tab or (2) the [Online Reporting System] tab via the [Test Operations Management System (TOMS)] button. **OR**
2	Select your organization—either local educational agency (LEA) or school. You will see only the organizations associated with your LEA. • User role determines access level.
3	Select the [Score Reports] button. • Home page dashboard defaults to the most current California Alternate Assessment (CAA) administration.

Step	Action
4	**Select the test, administration, and student status. The default selections are *CAA (California Alternate Assessment)* for the current administration and *Scores for my current students.***

Home Page Dashboard

Select Test and Year

Test: CAA ▼
Administration: 2015-2016 ▼

○ Scores for my current students
○ Scores for students who were mine when they tested during the selected administration

Select

Demo District (99999999999999) ▼

- Tests listed in the drop-down menu include:
  — California Alternative Assessment (CAA)
  — California Alternate Performance Assessment (CAPA) for Science
  — California Modified Assessment (CMA) for Science
  — California Standards Test (CST) for Science
  — Standards-based Tests in Spanish for Reading/Language Arts (STS)
  — Smarter Balanced Summative (English Language Arts/Literacy and Mathematics)
- Administrations by test year:
  — When a prior administration is selected, the data are final as the administration is complete.
  — When the current administration is selected, the data provided are dependent upon the students who have completed testing. Caution is advised as the reports are dynamic (i.e., the data updates nightly as student results are scored, and can change as students complete testing and appeals are processed). Final data are available after all testing and appeals are complete.
- Select a radio button that describes the students being reported.
  — **Scores for my current students**—*This is the default selection.* Displays scores for those students associated with your current rosters, even if they were previously enrolled in a different school or LEA at the time of the test and administration year.
    ▪ Rosters are lists of students associated with an individual, such as a teacher. Rosters, which are assigned and managed by LEA California Assessment of Student Performance and Progress (CAASPP) coordinators at the LEA level and by CAASPP test site coordinators at the test sites, can be viewed by these coordinators as well as by individuals with "Educator" user roles.
  — **Scores for students who were mine when they tested during the selected administration**—Displays scores for students who were associated with your LEA, school, or roster when they were tested in the selected test and administration year. For this selection, "administration year" refers to the end of the state's administration year—not the end of the LEA's selected testing window.

The ORS will generate the summary table with the number of students who have a test score, by grade and content area. Data in this table reflect the number of students who have completed testing.

Online Reporting System (ORS) Score Reports
Quick Start Guide

Step	Action
5	**Select grade and content area to view.** Click on a grade and subject to view more information. **Number and Percent of Students Tested in Demo District 999, 2015-2016** *ELA/Literacy* | Grade	Number of Students Tested
Grade 3	30
Grade 4	76
Grade 5	N/A
Grade 6	46
Grade 7	N/A
Grade 8	N/A | *Mathematics* | Grade	Number of Students Tested
Grade 3	23
Grade 4	194
Grade 6	N/A
Grade 7	N/A
Grade 8	N/A | • "N/A" in a field indicates that the scores are not yet available for that grade and content area. • The results available in this reporting system for the current administration are partial and may not be a good representation of your school's or LEA's aggregate results. As a real-time system, these results will change as additional data are received and relevant appeals and rescores are processed. Your school's or LEA's aggregate results may be higher or lower than the partial results posted to this system and, therefore, are **not appropriate for public release.** Note that the footnotes persist on the score report pages regardless of what scores are being displayed.
6	**To select summaries by subgroup, select the subgroup from the *Breakdown By* drop-down menu. These results do not reflect the public reporting or LEA downloadable data from last year's administration results.** Breakdown By: ALL ALL Economically Disadvantaged Status English Language Proficiency Level Gender IDEA Indicator LEP Status Migrant Status Primary Disability Type Race/Ethnicity Section 504 Status • The summary table will regenerate with the test results for the selected subgroup. • The *Breakdown By* drop-down menu is not available if you are viewing the Assessment Target Report.
7	**To view additional reports for the LEA or school, select either the LEA or school under the *Name* column.** | Name	N... St...
Demo District 99999980000000 (99999980000000)	
Demo School 99999989999998 (99999989999998)		

Step	Action
8	**From the pop-up box, select the report views from each field and select the [View] button.** • When selecting the LEA: — The only available group (first field) is School. — The available reports (second field) include Subject, Claims, and Target. The default selection is *Subject*. — The only administration available (third field) is the Current Admin. Use the test administration selection on the Score Report dashboard to change administrations. • When selecting the school: — The available groups (first field) include Group, Roster, and Student. The default selection is *Group*. — The available reports (second field) include Subject, Claims, and Target. The default selection is *Subject*. — The only administration available (third field) is the Current Admin. Use the test administration selection on the Score Report dashboard to change administrations. The summary table will regenerate with the test results for the selected view.
9	**Screen view is as follows:** 1. Top: Title of the page (Content area) 2. Test, Year, and Name a. Test: Content area and grade b. Year: Admin year selected c. Name: Name of selected entity (group, roster name, school, or LEA) 3. Legend 4. Summary results, target scores, or roster, depending on earlier selections 5. Footnotes

Step	Action
10	**Select the [Comparison] button to show overall aggregated score data for the LEA or school that appears in the top row of data above the green line. This can be used to compare your location's results to a parent entity (e.g., compare a school to its LEA). Select this button again to hide these data.** **Average Scale Score and Percentage in Each Achievement Level** **Smarter Summative Mathematics Grade 5 Test for Students in Demo District** Breakdown By: ALL　Comparison: ON Name / Number of Students / Average Scale Score / Percentage in Each Achievement Level Demo District 99999980000000 (99999980000000) — 8259 — 2438 ±1 — 24 22 22 31 Demo School 00000000000000 (00000000000000) — 38 — 2389 ±14 — 42 18 26 13
11	**Results can be printed or exported for review outside of the ORS. To do so, select the [Print] button or the [Export] button.** This page: ⑦ Help 🖶 Print 📥 Export 📖 Definitions • The [**Print**] button will open your Web browser's print dialog box and produce a printer-friendly version of the report. Follow your Web browser's on-screen prompts to print the file. • The [**Export**] button will generate a Microsoft Excel version of the report. Follow your Web browser's on-screen prompts to either open or save the downloaded Excel file.