
Introduction

CALIFORNIA
Assessment of Student Performance and Progress

Accessibility Guide for CAASPP Online Testing

2016-17 Administration

Smarter Balanced for English Language Arts/
Literacy and Mathematics Summative Assessments
California Alternate Assessments for English
Language Arts/Literacy and Mathematics
California Science Test



Measuring the Power of Learning.™



California Assessment of
Student Performance and Progress



Manual Content

This manual provides information for local educational agency (LEA) California Assessment of Student Performance and Progress (CAASPP) coordinators, CAASPP test site coordinators, test administrators, and test examiners about universal tools, designated supports, accommodations, and test settings used in the following CAASPP assessments:

- Smarter Balanced for English Language Arts/Literacy (ELA)
- Smarter Balanced for Mathematics
- California Alternate Assessment (CAA) for ELA
- CAA for Mathematics
- California Science Test (CAST)

Information provided includes descriptions of accessibility supports and test settings, configuration information, how to create test sessions, and how to configure and administer tests to students with visual impairments.

What’s New in 2016–17

Feature	Change
New universal tool	<ul style="list-style-type: none"> • Expandable Items, a universal tool that permits passages or items to span the width of the screen for students (and that was available as the default expansion tool during the previous CAASPP administration for the CAAs for ELA and mathematics), is available now for Smarter Balanced and CAST assessments. This universal tool must be set by a test administrator in the Test Administrator Interface for Smarter Balanced and CAST testing. It is currently the default expansion tool for the online CAAs.
New non-embedded accommodation, Smarter Balanced Summative Assessments	<ul style="list-style-type: none"> • 100s Numbers Table—A paper-based table listing numbers from 1–100 is available as a downloadable PDF available on the Student Accessibility Resources and Test Settings Web page on the CAASPP Portal at http://www.caaspp.org/administration/accessibility/.
New non-embedded designated support, Smarter Balanced Summative Assessments	<ul style="list-style-type: none"> • Simplified Test Directions—The test administrator simplifies or paraphrases test directions according to guidelines available as a downloadable PDF available on the Student Accessibility Resources and Test Settings Web page on the CAASPP Portal at http://www.caaspp.org/administration/accessibility/.
CAST embedded designated supports	<ul style="list-style-type: none"> • Text-to-Speech (items and stimuli) • Permissive Mode Settings • Print Size • Reminder to Turn Off Any Universal Tool(s)
CAST non-embedded designated supports	<ul style="list-style-type: none"> • Color Overlay • Magnification • Noise Buffers (e.g., individual carrel or study enclosure or noise-cancelling headphones) • Read Aloud Items • Science Charts

Feature	Change
	<ul style="list-style-type: none"> • Scribe Items • Separate Setting (i.e., Special lighting/acoustics, adaptive furniture, time of day) • Simplified Test Directions
CAST embedded accommodations	<ul style="list-style-type: none"> • American Sign Language (ASL) (videos) • Braille (i.e., refreshable and embosser)
CAST non-embedded accommodations	<ul style="list-style-type: none"> • 100s Number Table • Abacus • Calculator (four-function for grade five and scientific for grades eight, ten, eleven, and twelve) • Mathematics Tools • Multiplication Table • Print-on-Demand (must be requested through the California Technical Assistance Center) • Speech-to-Text

Sections

This manual contains the following sections:

- [Introduction](#) (this section), describes this guide.
- [Chapter 1, Accessibility Features for CAASPP Assessments](#), provides information about the types of universal tools, designated supports, and accommodations available for CAASPP testing.
- [Chapter 2, Configuring Selected Accessibility Supports](#), describes how to configure text-to-speech and ZoomText with the secure browser.
- [Chapter 3, Testing Students with Accessibility Supports](#), describes how to verify students were assigned the correct designated supports and accommodations and how to approve students for testing with these supports, including braille.
- [Chapter 4, Requirements for Testing Students with Visual Impairments](#), describes how to configure embossing software and how to configure and use Job Access with Speech ® for testing.
- [Appendix, User Support](#), provides information about how LEA CAASPP coordinators can acquire Help Desk support.

Document Conventions

Table 1 lists key symbols and typographical conventions used in this manual.

Table 1. Key Symbols and Elements

Element	Description
	Alert: This symbol accompanies important information regarding a task that may cause minor errors.
	Note: This symbol accompanies additional information that may be of interest.
	Policy: This symbol accompanies information that is based on policy set by the California Department of Education.
[text]	Bold text in brackets is used to indicate a link or button that is selectable.
	Tip: This symbol accompanies suggestions that may be useful.
	Warning: This symbol accompanies important information regarding actions that may cause fatal errors.
	Additional Resources: This symbol accompanies links to supporting documentation and instructions.