

Change Log

Change(s)	Section(s)	Date
Some page numbers have shifted as a result of edits.	Global	March 22, 2017
Updated in-text references to Appendix B to read "Appendix B: Online Item Types.	References on pages 5, 23, and 48	March 22, 2017
Added a linked reference to the <i>Accessibility Guide for California Assessment of Student Performance and Progress (CAASPP) Online Testing</i> above the section listing new accessibility supports.	<i>Table 1. What's New in the 2016–17 CAASPP Administration</i> , page 7 <i>Table 11. What's New for Universal Tools, Designated Supports, and Accommodations</i> , 64	March 22, 2017
Added "Science Chart" to the list of non-embedded designated supports for the California Science Test.	<i>Table 1. What's New in the 2016–17 CAASPP Administration</i> , page 7 <i>Table 11. What's New for Universal Tools, Designated Supports, and Accommodations</i> , 65	March 22, 2017
Removed "consecutive months" from consideration of the calculation of an English learner's exemption from the Smarter Balanced for English Language Arts/Literacy assessment and clarified that consideration starts after April 15.	<i>CAASPP Testing Overview > About the Assessments</i> , page 10 <i>Administration Preparation and Planning > General Test Administration Information > Assessment Participation > Participation of Students with Disabilities and/or English Learners > Smarter Balanced Summative Assessments > Participation Requirements</i> , page 46	March 22, 2017
Clarified the name of the section in which the test administrator directions for administration resides and provided a direct link.	<i>Table 3. Manuals</i> , page 20	March 22, 2017
Added text to clarify that CAASPP test site coordinators must collect California Alternate Assessment (CAA) for Science embedded performance task documents that include student responses and send them to the local educational agency (LEA) CAASPP coordinator for secure storage for one year.	<i>Table 5. Requirements of the Test Environment</i> , page 27 <i>Pilot of the Science Assessments > Administration Information for the California Alternate Assessment (CAA) for Science > Purpose of the Pilot Test > Embedded Performance Tasks (PTs)</i> , page 76 <i>Administering the Summative Assessments to Students > General Steps to Take Prior to Summative Test Administration > Tasks to Complete Prior to Summative Test Administration</i> , list item, page 84 <i>LEA CAASPP Coordinator Checklist</i> , step 19, page 183 <i>CAASPP Test Site Coordinator Checklist</i> , steps 13 and 18, pages 188 and 189	March 22, 2017

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Updated the name of the subsection linked in step 2 of the guidelines when using the print-on-demand accommodation to " Destroying Electronic Files. "	<i>Test Security > Handling Secure Printed Materials > Secure Handling of Printed Materials > Using Print-on-Demand Materials, page 30</i>	March 22, 2017
Updated the e-mail address from which Security and Test Administration Incident Reporting System (STAIRS) responses are sent, to DONOTREPLY@cde.ca.gov .	<i>Test Security > Using the Security and Test Administration Incident Reporting System, page 35</i>	March 22, 2017
Added additional examples of an impropriety and an irregularity.	<i>Test Security > Using the Security and Test Administration Incident Reporting System > Required Action Steps, pages 35 (impropriety) and 36 (irregularity)</i>	March 22, 2017
Added a warning that the [Complete Submission] button must be selected to complete the STAIRS process.	<i>Test Security > Using the Security and Test Administration Incident Reporting System > The CAASPP STAIRS Form > Form Actions, page 39</i>	March 22, 2017
Clarified that the <i>CDE Review Decision</i> screen in the <i>CAASPP STAIRS</i> form also provides instructions for further action.	<i>Test Security > Using the Security and Test Administration Incident Reporting System > The CAASPP STAIRS Form > Process > Appeals, page 40</i>	March 22, 2017
Added a direct link to Chapter 3 of the <i>Test Operations Management System (TOMS) Pre-Administration Guide for CAASPP Testing</i> Web document in the Additional Resources list and the in-text mention.	<i>Administration Preparation and Planning > General Test Administration Information > Testing Time and Recommended Order of Administration > Testing Time And Scheduling > Testing Windows, page 53</i>	March 22, 2017
Separated the CAA test examiner paragraph from the test administrator paragraph; changed "Smarter Balanced" to "CAASPP" to clarify that these guidelines apply to all online assessments.	<i>Administration Preparation and Planning > General Test Administration Information > Sensitive Responses > Taking Appropriate Action with Student Responses or Student Actions That Cause Concern, page 61</i>	March 22, 2017
Clarified some of the eligibility requirements for taking the CAA for Science, including that it is a significant cognitive disability that is described in a student's individualized education program that determines eligibility to take the CAA for Science.	<i>Pilot of the Science Assessments Administration Information for the California Alternate Assessment (CAA) for Science > Overview of the Assessment, page 76</i>	March 22, 2017
Clarified that test administration of the CAA for Science embedded performance task may begin on March 20, 2017, even if that is before the selected testing window opens.	<i>Pilot of the Science Assessments Administration Information for the California Alternate Assessment (CAA) for Science > Overview of the Assessment, page 76 and various</i>	March 22, 2017
Upgraded the "Note" about the importance of completing the student post-testing survey to a "Warning."	<i>Pilot of the Science Assessments Administration Information for the California Alternate Assessment (CAA) for Science > Purpose of the Pilot Test > Surveys > Student Survey, page 76</i>	March 22, 2017

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Clarified that the embedded PT is “administered after related concepts have been taught” (rather than “embedded into a student’s classroom lesson”).	<i>Administering the Summative Assessments to Students > General Steps to Take Prior to Summative Test Administration > Tasks to Complete Prior to Summative Test Administration</i> , list item, page 84	March 22, 2017
Updated the <i>Unable to Establish a Connection</i> message sample.	<i>Figure 53. Unable to Establish a Connection message</i> , page 177	March 22, 2017
Removed the “Text-to-Speech Tracking” item; this tool is not available for CAASPP testing.	<i>Table 20. Context Menu Tools and Stimulus Tools</i> , page 143	March 22, 2017
Added the Test Examiner Checklists to support administration of the CAAs for English language arts/literacy, mathematics, and science.	<i>Appendixes > Appendix K: Test Examiner Checklists</i> , page 196	March 22, 2017