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**From:** CalTac <CalTAC@info.ets.org>  
**Sent:** Monday, January 11, 2016 9:26 AM  
**To:**  
**Subject:** CAASPP--2015-16 Pretest Administration Workshop Webcast



*Measuring the Power of Learning.™*

Dear LEA CAASPP Coordinator:

On **Thursday, January 14, 2016**, Educational Testing Service will present the California Assessment of Student Performance and Progress (CAASPP) 2015–16 Pretest Webcast to prepare local educational agencies (LEAs) to administer the Smarter Balanced Summative Assessments and the California Alternate Assessments (CAAs).

The Pretest Webcast consists of two parts:

Part I: Overall Administration of Online CAASPP Assessments, from 10 a.m.–noon

Part II: Administration of the CAAs, from 1–3 p.m.

Viewers will learn about a number of critical topics, including the following:

- User roles and responsibilities
- Technology infrastructure
- Preparing students and staff
- Using the Test Operations Management System (TOMS)
- Test administration
- Test security

You can view the live Webcast at <http://www.caaspp.org/training/webcast/>. This Webcast is open to everyone and requires no preregistration. A logon account is not required.

Materials and the archive of the Webcast will be available in the “Webcast Archives” section on the Current Administration of the CAASPP System Tests Training Videos and Resources Web page at <http://www.caaspp.org/training/caaspp/>.

Online registration for the **In-Person CAASPP 2015–16 Pretest Workshop** is still available in some locations. LEA CAASPP coordinators may register to attend one or both parts of the workshop and may also register one additional representative from their LEA. The online registration form can be found at: <http://www.caaspp.org/pre-test-registration.html>.

Questions about the 2015–16 CAASPP administration should be directed to the California Technical Assistance Center by phone at 800-955-2954 or by e-mail at [caltac@ets.org](mailto:caltac@ets.org).

Sincerely,

California Technical Assistance Center  
Phone: 800-955-2954  
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