Dear LEA CAASPP coordinator or LEA ELPAC coordinator:

We are pleased to announce a new communications toolkit to help local educational agencies (LEAs) communicate with parents and guardians about the transition from paper Student Score Reports (SSRs) to enhanced electronic SSRs. LEAs are encouraged to use these resources in their outreach efforts to parents and guardians. The toolkit is now available on the CAASPP portal.

The Electronic Student Score Reporting Communication Toolkit includes the following:

- Key messages
- Parent/Guardian letter template for LEAs
- Frequently asked questions
- “How to Talk to Parents/Guardians about Student Score Reports” PPT
- Electronic Score Reporting Informational Video
- Parent flyer

**Starting Smarter Website: Going Live in May 2019**

The Starting Smarter website is a new resource to help parents and guardians better understand their child’s score reports for CAASPP and ELPAC. Each SSR generated will have a link to the Starting Smarter web page, where parents and guardians can get more information about each assessment. This web page also includes links to additional resources. Soon, parents and guardians will be “starting smarter” conversations with their child’s teacher about how to support learning at home!

**Newly Published: ELPAC Electronic SSR Web Pages**

These web pages are available to assist LEAs in determining their best option(s) for providing SSRs. A [Student Score Report Options](#) web page was recently published on elpac.org under the Test Administration tab, where you can find further information about ELPAC SSRs, including additional information about each of the options for providing SSRs.

**Reminder: Generate Credentials in TOMS**
To successfully provide parents and guardians with CAASPP and ELPAC SSRs, you must complete all the steps shown in the How to Generate Credentials for Student Information System Vendors in TOMS quick reference guide.

You can direct questions about the Electronic Student Score Reporting Communication Toolkit to the California Technical Assistance Center by phone at 800-955-2954 or by email at caltac@ets.org.

Sincerely,

California Technical Assistance Center
Phone: 800-955-2954
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