ETS ®   *Measuring the Power of Learning.*™

Dear LEA CAASPP Coordinator:

A 2019–20 CAASPP test administration window has not yet been set up for your local educational agency (LEA) in the Test Operations Management System (TOMS); the deadline was December 1, 2019. Because the deadline has passed, this functionality is no longer available to LEA coordinators in TOMS. The only means of setting up a test administration window is by contacting the California Technical Assistance Center (CalTAC).

Please contact CalTAC as soon as possible to set up your test administration window. If a window is not established, your LEA will not be able to administer summative CAASPP tests to students.

Email reminders were sent to LEA CAASPP coordinators in October and November:

- October 28, 2019—CAASPP Alert: 2019−20 Deadline for Test Administration Window Setup

- November 4, 2019—CAASPP Reminder: 2019−20 Deadline for Test Administration Window Setup

- November 8, 2019—CAASPP Reminder: 2019−20 Deadline for Test Administration Window Setup

Questions about setting up a test administration window, and all other questions related to the 2019–20 CAASPP administration, should be directed to the California Technical Assistance Center by phone at 800-955-2954 or by email at caltac@ets.org.

Sincerely,

California Technical Assistance Center
Phone: 800-955-2954
Fax: 800-541-8455
Email: caltac@ets.org
Website: http://www.caaspp.org/

Cc: Superintendents and Charter School Administrators