(ETS)   *Measuring the Power of Learning.*™

Dear LEA CAASPP Coordinator:

The Administration and Registration Tools (ART) interface and the Interim Assessment Reporting System are available for the 2017–18 school year. Local educational agency (LEA) CAASPP coordinators can access these resources to provide the necessary permissions for other LEA staff to access Smarter Balanced Interim Assessment results. Please keep in mind that access to interim assessment results means staff will have access to personally identifiable information (PII) for students.

This year, a new option is available that allows LEAs to limit staff access to student results. This new option requires configurations in both ART and the reporting system. To establish this restricted access for an LEA staff member, the "PII_GROUP" user role must be assigned through the ART interface (contact the California Technical Assistance Center [CalTAC] if assistance is needed), and the student group(s) to which the staff member should have access must be established through the reporting system. Directions for establishing student groups are available beginning on page 32 of the Smarter Balanced Reporting System User Guide (available on the [reporting system landing page](#)).

The "PII" user role that was available for the 2016-17 school year remains available for the 2017-18 school year. The "PII" user role provides widespread access to interim assessment results within a school or district, so should be assigned sparingly.

Further details on the "PII_GROUP" and "PII" user roles, as well as the "GROUP_ADMIN" role, which must be assigned to LEA staff who will create and manage student groups, are available beginning on page 3 of the Smarter Balanced Reporting System User Guide.

Immediate access to the Interim Assessment Reporting System is available to LEA staff once the LEA CAASPP coordinator uploads the ART user role permissions file.

Questions about the information in this e-mail should be directed to CalTAC by phone at 800-955-2954 or by e-mail at caltac@ets.org.

Sincerely,

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