Dear LEA CAASPP Coordinator:

As part of the process for scoring for all CAASPP operational assessments, readers and the automated flagging process may come across student responses that warrant a local educational agency’s (LEA’s) immediate attention. Examples include responses in which students indicate or suggest that they are experiencing or have experienced some kind of physical or emotional abuse or neglect; that they may harm themselves, or others; or that they are experiencing severe distress. Educational Testing Service (ETS) immediately sends alert notification letters to LEA superintendents and LEA CAASPP coordinators when such responses are identified.

Beginning in the fall of 2018, superintendents and LEA CAASPP coordinators may begin to receive alert notifications for the California Spanish Assessment field test. Similar to the previous administration year, superintendents and LEA CAASPP coordinators will also receive alert notifications for the Smarter Balanced Interim Assessments.

Additionally, there may be an increase in alert notifications in comparison to past administrations due to the implementation of the automated flagging process, which has the ability to pick up responses in areas other than the designated response area, mainly in the “Notes” section of the test. ETS reviews all flagged responses to determine if an alert notification is required. Superintendents and LEA CAASPP coordinators will be contacted by overnight mail within 24 hours of ETS receiving the flagged response. In cases where ETS determines a crisis paper warrants an urgent response, the superintendent or LEA CAASPP coordinator will receive a phone call as well.

Please contact Leslie Viniski by email at LViniski@ets.org or by phone at 609-406-5644 with any questions or concerns regarding this process.

Sincerely,

California Technical Assistance Center
Phone: 800-955-2954
Fax: 800-541-8455
Email: caltac@ets.org