
From: CalTac <CalTAC@info.ets.org>
Sent: Thursday, June 01, 2017 12:57 PM
To:
Subject: CAASPP--How to Request a Test Window Extension



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Dear LEA CAASPP Coordinator:

The online California Assessment of Student Performance and Progress (CAASPP) test administration window can only be extended by a local educational agency (LEA) CAASPP coordinator if the LEA's selected testing window meets **all** of the following three criteria:

1. The extension will not cause the end date of the new selected testing window to occur after the end date of the regulatory testing window.
2. The extension request is made prior to the last date of the selected testing window.
3. The selected testing window has **not** expired.

LEA CAASPP coordinators can request a test window extension of up to 10 consecutive instructional days (*California Code of Regulations*, Title 5, Section 855 [b] [4]) by contacting the **California Technical Assistance Center (CalTAC)**. Each request will be considered on a case-by-case basis.

Questions about the Test Window Extension process and all other topics relating to 2016–17 CAASPP administration should be directed to CalTAC by phone at 800-955-2954 or by e-mail at caltac@ets.org.

Sincerely,

California Technical Assistance Center
Phone: 800-955-2954
Fax: 800-541-8455
E-mail: caltac@ets.org
Web site: <http://www.caaspp.org/>

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