
From: CalTac <CalTAC@info.ets.org>
Sent: Tuesday, April 12, 2016 3:34 PM
To:
Subject: CAASPP--How to Request a Test Window Extension



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Dear LEA CAASPP Coordinator:

The online California Assessment of Student Performance and Progress (CAASPP) test administration window can possibly be extended by a local educational agency (LEA) CAASPP coordinator by making a request through the California Technical Assistance Center (CalTAC). LEAs can request a test window extension of up to 10 consecutive instructional days (*California Code of Regulations*, Title 5, Section 855[b][4]) if the LEA's selected testing window meets the following three criteria:

- The LEA's selected testing window includes the period of the approved downtime (April 7, 2016 at 4 p.m. Pacific time [PT] through April 10, 2016, at 9 p.m.
- The extension will not cause the end date of the new selected testing window to occur after the end date of the regulatory testing window.
- The request is made prior to the last date of the selected testing window.

CalTAC will consider or deny each request on a case-by-case basis.

Questions about the Test Window Extension process and all other topics relating to 2015–16 CAASPP administration should be directed to CalTAC by phone at 800-955-2954 or by e-mail at caltac@ets.org.

Sincerely,

California Technical Assistance Center
Phone: 800-955-2954
Fax: 800-541-8455
E-mail: caltac@ets.org
Web site: <http://www.caaspp.org/>

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