Dear LEA CAASPP Coordinator:

The Individuals with Disabilities Education Act (IDEA) indicator field has been updated in the California Longitudinal Pupil Achievement Data System (CALPADS) and is now being transferred to the Test Operations Management System (TOMS) on a nightly basis. After TOMS displays the student’s CALPADS Special Education indicator as “Yes,” eligible students can be registered for, and begin to take, the California Alternate Assessment (CAA) for Science.

Additionally, the notification email alerting local educational agencies (LEAs) that a student’s IDEA indicator has changed from “yes” to “no” in TOMS, as the result of change made by the LEA to the student’s record in CALPADS, has been turned off until November 7, 2019.

Follow these steps to identify students with disabilities in the LEA in TOMS:

1. Have the LEA CALPADS coordinator submit the special education record for individual students to CALPADS using the Special Education (SPED) file from the LEA’s Special Education Data Student Information System (SIS). The record must include a student’s primary disability.

   LEAs that have not successfully loaded these records in CALPADS may want to reach out to the LEA’s SIS vendor to determine when the record type will be available.

2. Confirm that the student’s CALPADS special education information displays correctly in TOMS.

3. Register the student for the CAAs, if applicable, and assign student accommodations.

Questions regarding the administration of the CAA for Science and the 2019-20 CAASPP administration should be directed to the California Technical Assistance Center by phone at 800-955-2954 or by email at caltac@ets.org.

Sincerely,