
From: CalTac <CalTAC@info.ets.org>
Sent: Monday, August 22, 2016 9:45 AM
To:
Subject: CAASPP--Important Information about Printed 2015-16 Student Score Reports



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Dear LEA CAASPP Coordinator:

Some questions about handling California Assessment of Student Performance and Progress (CAASPP) Student Score Reports (SSRs) have arisen from a few local educational agencies (LEAs) that opted to have the parent/guardian addresses printed on the SSRs. **Note that there are no issues with the scores or information on the SSRs themselves.**

Barcode Used for the Postal Zip Code

When we print the parent/guardian address on the SSRs, we also print a barcode above the address that represents the postal zip code. We discovered that the barcode uses the older Postal Numeric Encoding Technique™ (POSTNET™) barcode instead of the Intelligent Mail® barcode (IMb®), which is the current standard used by the United States Postal Service® (USPS®). The POSTNET barcode may cause your local USPS office or mailing service provider to have problems processing your SSR mailings as automated letters, which may affect their eligibility to receive discounted pricing as automated letters. We recommend that you contact your local USPS office or mailing service provider to alert it of this issue. In the meantime, we have taken steps to change to the IMb format for the 2016–17 CAASPP administration.

Folding of the Grade Ten Science and Standards-based Tests in Spanish (STS) SSRs

We print the parent/guardian address block so that the address fits into a #10 left-hand window envelope when folded in thirds. However, we have discovered that the address block printed on SSRs for grade ten science and the STS shifted so that the city, state, and zip code may not appear properly in the envelope window. We recommend that you adjust the folding technique or the setting on the folding machine to compensate. Note that we corrected the issue on the SSRs that some LEAs will receive for late-processing scores at the end of August.

If you have any questions about the SSRs your LEA receives or would like additional assistance, please contact the California Technical Assistance Center by phone at 800-955-2954 or by e-mail at caltac@ets.org.

We apologize for any inconvenience and thank you for your continued support of the CAASPP System.

Sincerely,

Mary Anne J. Arcilla
Senior Director, CAASPP Operations
Web site: <http://www.caaspp.org/>

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