
From: CalTac <CalTAC@info.ets.org>
Sent: Monday, March 14, 2016 12:58 PM
To:
Subject: CAASPP--Manner of Administration for Interim Assessments



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Dear LEA CAASPP Coordinator:

Please remind all interim assessment administrators to use the “Manner of Administration” setting in the Test Administrator Interface when preparing to administer the Smarter Balanced Interim Assessments. This setting is available for use when administering both interim comprehensive assessments (ICAs) and interim assessment blocks (IABs).

This setting, which was made available in October 2015, is offered as part of an ongoing effort to enhance the integrity of interim assessment results data for potential longitudinal analyses within local educational agencies (LEAs) that choose to use the interim assessments as performance benchmarks.

Two options are available for the “Manner of Administration” setting: “Nonstandardized” and “Standardized/Benchmark.” **The default selection is “Nonstandardized.”** By choosing the “Standardized/Benchmark” option, interim assessment administrators are identifying which interim assessment results will be retained in the Interim Assessment Reporting System for potential longitudinal analyses locally. The “Standardized/Benchmark” option should be selected only if the interim assessment will be administered in a standardized manner.

At the beginning of the 2016–17 school year, results from the 2015–16 interim assessments marked “Nonstandardized” will be purged from the Interim Assessment Reporting System. At this same time, all 2014–15 interim assessment results also will be purged. **Please note: LEAs can download all 2014–15 and 2015–16 interim assessment results from the Interim Assessment Reporting System at any time before these data are removed.**

For more information on the “Manner of Administration” setting, please review the links below to e-mails sent to CAASPP coordinators in November 2015.

- [CAASPP--New Setting for Interim Assessments](#)
- [Retention and Deletion of Smarter Balanced Interim Assessment Results in the Interim Assessment Report System](#)

If you have any questions regarding this e-mail, please contact the CalTAC Digital Library and Interim Assessments help desk by phone at 855-631-1510 or by e-mail at caltac@ets.org.

Sincerely,

California Technical Assistance Center
Web site: <http://www.caaspp.org/>

