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**From:** CalTac <CalTAC@info.ets.org>  
**Sent:** Wednesday, September 30, 2015 10:44 AM  
**To:**  
**Subject:** REMINDER: CAASPP--Scheduled System Downtime



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Dear LEA CAASPP Coordinator:

In order to perform system maintenance and updates for the 2015–16 school year, the following online systems for the California Assessment of Student Performance and Progress (CAASPP) will experience downtime from **Thursday, October 1 through Wednesday, October 14, 2015. Systems affected by this downtime include the following:**

- Student testing applications that use the secure browser (such as the interim and summative assessments and the practice tests)
- Test Administrator (TA) Interface
- Interim Assessment Hand Scoring System
- Interim Assessment Viewing System
- Online Reporting System (ORS)
- Test Operations Management System (TOMS) (both the 2014–15 and 2015–16 versions)

The following activities will be suspended during this downtime:

- Accessing, administering, and scoring Smarter Balanced Interim Assessments
- Downloading available summative assessment student results from TOMS
- Setting up test administrations for the schools in your LEA

**The Interim Assessment Reporting System and Smarter Balanced Digital Library will remain available during this downtime.**

In preparation for this downtime, it is strongly recommended that you notify all TAs and CAASPP test site coordinators within your local educational agency (LEA) who may want to access the systems listed above of the upcoming downtime and impact of the downtime. **Additionally, if you have not downloaded your student data from the 2014–15 version of TOMS or reviewed it in the ORS, you should do it prior to the downtime.**

All systems are scheduled to be back up and interim assessment testing may continue for the 2015–16 CAASPP administration on **Thursday, October 15.**

Note that beginning on Thursday, October 15:

- **ONLY** newly designated LEA CAASPP coordinators will have access to the 2015–16 version of TOMS.
- **ONLY** the newly designated LEA CAASPP coordinators may add CAASPP test site coordinators and other users.

- Newly designated LEA CAASPP coordinators and the CAASPP test site coordinators they assigned **will need to** assign appropriate access to TOMS 2015–16, including interim assessment test administrators.
- Interim assessments **will be available only** to staff who have been provided access by the newly designated coordinators.

**Existing Digital Library user roles do not need to be re-established for the 2015–16 school year.**

Please direct questions about the online CAASPP systems and all other topics regarding the 2015–16 CAASPP administration to CalTAC by phone at 800-955-2954 or by e-mail at [caltac@ets.org](mailto:caltac@ets.org).

Sincerely,

California Technical Assistance Center

Phone: 800-955-2954

Fax: 800-541-8455

E-mail: [caltac@ets.org](mailto:caltac@ets.org)

Web site: <http://www.caaspp.org/>

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