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**From:** CalTAC <CalTAC@info.ets.org>  
**Sent:** Monday, May 20, 2019 8:39 AM  
**To:**  
**Subject:** CAASPP: Smarter Balanced Online Test Results Available in the ORS and TOMS



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Dear LEA CAASPP Coordinator:

We are pleased to announce that test results for the 2018–19 CAASPP Smarter Balanced Online Summative Assessments for English language arts/literacy (ELA) and mathematics are now available.

This memorandum includes information on the following topics:

- 1. Electronic Student Results in the ORS**
- 2. Aggregate Results in the Online Reporting System (ORS)**
- 3. Local Educational Agency (LEA) Dashboard in the Test Operations Management System (TOMS)—Scoring Percentage Complete**
- 4. The Student’s [Score Status] Tab in TOMS**
- 5. Electronic Student Score Reports**
- 6. Paper Student Score Reports**
- 7. Important Reminders About CAASPP Reporting**

## **1. Electronic Student Results in the ORS**

The electronic results for your students who completed at least one content area of the CAASPP Smarter Balanced Online Summative Assessments—for ELA, mathematics, or both ELA and mathematics—and have been scored can be accessed on Monday, May 20, 2019, by visiting the [CAASPP Portal](#), selecting the *Test Administration* menu, and then selecting the *Online Report System* option. You will be prompted to log on to the ORS. You also may access the ORS in TOMS by selecting the [**Online Reporting System**] button on the left navigation bar.

## **2. Aggregate Results in the ORS**

Partial aggregate results at the group, school, and LEA levels are available in the “Score Reports” section of the ORS starting on Monday, May 20.

Please note that the results available in the ORS are partial and may not be an accurate representation of your school or LEA's final aggregate results. As a real-time system, these results will change as additional data is received and relevant appeals are processed.

Because your school or LEA's final aggregate results may be higher or lower than the partial results posted to this system, the partial results are not appropriate for public release.

### **3. LEA Dashboard in TOMS—Scoring Percentage Complete**

The LEA Dashboard now displays the list of test administrations and the percentage of scoring completed for your students. The calculation for the scoring percentages includes only students who were assigned Smarter Balanced for ELA and mathematics assessments.

You can check your LEA's scoring completion status by navigating to the [CAASPP Portal](#) and selecting the [**Test Operations Management System (TOMS)**] button. Once you have logged on to TOMS, select the [**Dashboard**] button at the top of the TOMS user interface and then select the [**LEA Dashboard**] tab. Review your LEA Dashboard frequently, as it is updated daily while results are scored and processed.

You will see alerts on the LEA Dashboard and receive an automated email from TOMS when your LEA administration is two weeks from the end of the selected testing window, and again at one week from the end of the selected testing window.

### **4. The Student's [Score Status] Tab in TOMS**

The [**Score Status**] tab in TOMS now allows you to see the following information about an individual student:

- Availability of a student's content score (green check mark if the score is received; red "X" if it is not; or gray dash symbol to show the score has been put on hold by Educational Testing Service [ETS])
- Condition codes
- Appeals status
- Unlisted Resources

### **5. Electronic Student Score Reports**

Electronic Student Score Reports (SSRs) are available for your students who have completed both content areas (ELA and mathematics) of the CAASPP Smarter Balanced Online Summative Assessments and have been scored. LEAs have options for providing electronic SSRs to parents and guardians.

CAASPP SSRs can be provided electronically, as PDFs, either in TOMS or through a locally provided parent or student portal. SSRs PDFs for the Smarter Balanced for ELA and mathematics assessments are now available.

When accessed in TOMS, the SSRs can be downloaded as a single file that contains all SSRs for your LEA. Files are sorted by school and grade. You can

access the electronic SSR PDFs by selecting the **[Reports]** button on the left navigation bar and then the **[SSR PDFs]** button, which is also on the left navigation bar.

To access individual Student Score Reports in TOMS, select the **[Students]** button on the left navigation bar. Enter the student's Statewide Student Identifier and select **[Search]**. Select the **[View]** (magnifying glass) icon in the *Action* column and then the **[Reporting]** tab.

The **[Reporting]** tab in TOMS allows you to see the following information about an individual student:

- A downloadable SSR PDF (This will appear as a link when available.)
  - Student Score Report in English
  - Student Score Report in another available language, if requested
- Whether a paper SSR has been purchased
- The language of an additional SSR

Contact your LEA's student or parent portal provider for instructions on accessing electronic SSRs from that vendor.

Refer to the CAASPP [Student Score Report Options](#) web page for more information about electronic SSRs.

## **6. Paper Student Score Reports**

CAASPP paper SSRs can be purchased from ETS and distributed to parents/guardians using a distribution method determined locally. You can opt to purchase SSRs in TOMS or by calling the California Technical Assistance Center (CalTAC). If you opt to purchase paper SSRs, they will be generated, printed, and shipped in August 2019. Note that the shipment will include only students assigned to take the Smarter Balanced and California Alternate Assessments (CAAs) for ELA and mathematics assessments.

Refer to the CAASPP [Purchase Paper SSRs from ETS](#) web page for more information about paper student score reports.

## **7. Important Reminders About CAASPP Reporting**

- Confirm that your students' demographic data is up-to-date in the California Longitudinal Pupil Achievement Data System (CALPADS) and TOMS prior to the end of your LEA's selected testing window. For purposes of generating reports for the ORS, the demographic- and program-related data received in TOMS from CALPADS will be "frozen" in TOMS, either when the student is exited from the LEA for the year or when the test administration window ends, whichever occurs first. For this reason, it is advisable that LEAs do not modify any of the program data (e.g., submitting program exits) or demographic data before the student exits or before the end of the testing window, as this may

cause the demographic and program data to be inaccurate when reporting testing results and participation rates.

- Students who are expected to return to the same school site the next school year should not be exited in CALPADS for the purpose of reenrolling in the next grade before the LEA's selected testing window closes.
- The language of the additional language versions of your students' score reports can be selected in TOMS. Once you have logged on to TOMS, select the student's profile, select the **[Reporting]** tab, and then select the language from the *SSR Language* drop-down list. You must make your request(s) *before* the day the student starts testing unless you opt to purchase paper SSRs from ETS—for paper SSRs, the deadline to make your language selection is July 17, 2019. You also have the option to batch-upload student information into TOMS (**[Students]** > **[Upload]** > **[Make SSR Requests]**).
- This year, the analysis and scoring processes for the CAAs for ELA and mathematics, the California Science Test (CAST), and the California Spanish Assessment (CSA) will take additional time. As a result, electronic SSRs for CAAs for ELA and mathematics will be available in late August 2019. CAST and CSA results will be available in December 2019 and any purchased paper SSRs for CAST and CSA students will be shipped in January 2020.

Questions regarding CAASPP Student Score Reports for the 2018–19 administration should be directed to CalTAC by phone at 800-955-2954 or by email at [caltac@ets.org](mailto:caltac@ets.org).

Sincerely,

California Technical Assistance Center

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