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**From:** CalTac <CalTAC@info.ets.org>  
**Sent:** Tuesday, January 05, 2016 4:55 PM  
**To:**  
**Subject:** CAASPP--Test Operations Management System (TOMS) System Restored



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Dear LEA CAASPP Coordinator:

The scheduled maintenance for the Test Operations Management System (TOMS) is now complete and the TOMS system is once again operational. Enhancements to the 2015–16 TOMS include the following new features:

- Requests to use unlisted resources, previously called individualized aids, for students may be submitted to the state via the TOMS interface.
- Test material orders must be reviewed and approved in TOMS. The number of orders are generated based on student test assignment registrations in TOMS; local educational agency (LEA) coordinators will also be able to view and track orders and will receive an e-mail when orders ship.
- Condition codes may be inputted at a content level (e.g., math) for all assessments including the California Alternate Assessments (CAAs), Smarter Balanced, and science and reading/language arts tests. **(Assignment of student condition codes must be completed before the LEA's selected test window closes.)**
- Condition codes may be batch uploaded. **(Assignment of student condition codes must be completed before the LEA's selected test window closes.)**
- Delivery code and delivery name information for Pre-ID labels may be batch uploaded. This information identifies the location (i.e., classroom) and test administrator on the Pre-ID label, and assists schools in organizing the answer documents.
- Requests for the Spanish version of the Student Score Reports for the Smarter Balanced, CAAs, and science assessments may be batch uploaded.
- A new "Student Moves" report that includes students' old and new school of enrollment and associated testing windows may be generated in TOMS. This report may be used to track which students moved into the LEA at a certain date and will allow the LEA to determine whether or not certain students are required to test based on when the students have moved into the LEA after the LEA's selected testing window has completed.

Questions regarding this and all other topics regarding the 2015–16 CAASPP administration should be directed to CalTAC by phone at 800-955-2954 or by e-mail at [caltac@ets.org](mailto:caltac@ets.org).

Sincerely,

California Technical Assistance Center  
Phone: 800-955-2954

Fax: 800-541-8455  
E-mail: [caltac@ets.org](mailto:caltac@ets.org)  
Web site: <http://www.caaspp.org/>

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