Dear LEA CAASPP Coordinator or LEA ELPAC Coordinator:

Educational Testing Service (ETS), on behalf of the California Department of Education (CDE), invites you to attend an informational, in-person, CAASPP and ELPAC 2019–20 Pretest Workshop to learn how to prepare for and administer the CAASPP and the Initial and Summative ELPAC.

This workshop will focus on updates and what’s new for the 2019–20 administration year. During both the CAASPP and ELPAC sessions, participants will have several opportunities to collaborate with colleagues and share ideas through group work.

The target audience for the pretest workshops is local educational agency (LEA) CAASPP coordinators and LEA ELPAC coordinators who disseminate information to their test site coordinators and schools. The schedule for the workshops is provided as follows:

- ELPAC Session check-in: 8:30 a.m.
- ELPAC Session: 9 a.m.–10:30 a.m.
- CAASPP session check-in: 10:30 a.m.
- Combined CAASPP and ELPAC session: 10:30 a.m.–noon
- Lunch: Noon–1 p.m.
- Combined CAASPP and ELPAC session: 1 p.m.–3 p.m.
- CAASPP session: 3–4 p.m.

A continental breakfast and lunch will be provided to all participants, and snacks will be available throughout the day.

Registration is now available online. Select a location in the list that follows to register.

**Workshop Dates and Locations**

- Monday, January 13, 2020—Sacramento
- Tuesday, January 14, 2020—Riverside
- Thursday, January 16, 2020—Los Angeles
- Tuesday, January 21, 2020—Camarillo
- Friday, January 24, 2020—Redding
Tuesday, January 28, 2020—San Diego
Thursday, January 30, 2020—Fresno
Friday, January 31, 2020—San Jose *Live Webcast

This workshop will also be presented as a live webcast on Friday, January 31, 2020, beginning at 9 a.m. The webcast will be archived after 10 days and made available by selecting the “Archived Webcasts” link on the [Training] tab of either the CAASPP Portal or ELPAC website. Registration is not required to view the webcast. If you plan on administering the ELPAC in February, there will be an ELPAC-only Pretest Workshop webcast on Wednesday December 11, 2019 (more information to come in future communications).

Questions about registering for a 2019–20 CAASPP and ELPAC Pretest Workshop and all other test administration topics should be directed to the California Technical Assistance Center by phone at 800-955-2954 or by email at caltac@ets.org.

Sincerely,

California Technical Assistance Center
Phone: 800-955-2954
Fax: 800-541-8455
Email: caltac@ets.org
Website: http://www.caaspp.org/ or https://www.elpac.org/

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