Measuring the Power of Learning.℠

Dear LEA CAASPP Coordinator or LEA ELPAC Coordinator:

CAASPP and English Language Proficiency Assessments for California (ELPAC) systems have now resumed operation. The following features are now available:

California Spanish Assessment (CSA)

- The CSA is available for administration from April 1 through the last day of the instructional calendar or July 15, 2019, whichever comes first.

- Local educational agencies (LEAs) interested in administering the CSA can select the fixed testing window and assign students to the CSA in the Test Operations Management System (TOMS) throughout the entirety of the fixed testing window.

California Science Test (CAST) Braille Version

- Students with the braille accommodation documented in an individualized education program or Section 504 plan and for whom braille has been assigned in TOMS may take the CAST braille version. Because this availability may occur after the start of your selected testing window, keep the end of the window in mind to ensure students have enough time to complete the CAST braille version.

- Students who are assigned to take the braille CAST can access the test through the test delivery system. Refreshable braille and print on demand (embossing) are available. In addition, a tactile graphics package is available for order. LEAs who would like to order the preprinted braille tactile graphics package should contact the California Technical Assistance Center (CalTAC) for these materials. The CAST braille tactile graphics package includes the items and stimuli that contain graphics.

Student Completion Status Reports in CAASPP TOMS

- LEA CAASPP coordinators can now download a report from TOMS that will show the number of student tests started and completed at the LEA, school, and student levels. A report can be requested daily for each CAASPP

assessment and content area (Smarter Balanced, California Alternate Assessments [CAAs], CAST, and CSA).

- These reports will show whether a student is registered for a particular test and whether or not a student has started or completed any or all of the testing components for any particular test title. For example, LEAs can now track if a student has completed both parts of the Smarter Balanced summative assessment (i.e. computer adaptive test and performance tasks). Each report will also show if a student taking the CAA for Science has completed all three performance tasks.

2019–20 Designation Form for CAASPP TOMS

- Superintendents can now designate an LEA CAASPP coordinator for 2019–20 in TOMS. They will receive an automated email notifying them to designate the CAASPP coordinator role for the upcoming 2019–20 administration.

- Designated LEA CAASPP coordinators will receive an email, from TOMS, alerting them to their role and containing instructions on how to create or renew their CAASPP TOMS user account. They will be prompted to complete their security agreement and affidavit for CAASPP upon logon.

- LEA CAASPP coordinators will be able to establish 2019–20 users in TOMS after the TOMS user rollover completes on September 3, 2019.

2019–20 Users in ELPAC TOMS

- LEA ELPAC coordinators now have access to the *LEA Coordinators Security Forms Status Report* that provides a list of TOMS users who have completed the necessary security forms.

- LEA ELPAC coordinators now have access to the *Download Signed Security Forms Report* in TOMS that can be used for auditing TOMS users in the LEA. This allows a user to download the signed test security PDF forms for a selected organization. This report can be used in conjunction with the *LEA Coordinators Security Forms Status Report*.

- LEA ELPAC coordinators will be able to establish 2019–20 users in TOMS to prepare for Initial ELPAC testing after the TOMS user rollover completes on July 8, 2019. Once users are established, they will promptly receive an email requesting they sign and complete the security forms in TOMS.

Questions about the 2018–19 and 2019–20 CAASPP and ELPAC test administrations should be directed to CalTAC by phone at 800-955-2954 or by email at caltac@ets.org.

Sincerely,

California Technical Assistance Center
Phone: 800-955-2954
Fax: 800-541-8455
Email: caltac@ets.org

Websites: http://www.caaspp.org/ and https://www.elpac.org/