
From: ELPAC <Do-Not-Reply@info.ets.org>
Sent: Monday, March 30, 2020 3:57 PM
To:
Subject: CAASPP and ELPAC--Systems Resume



Dear LEA CAASPP or LEA ELPAC Coordinator:

CAASPP and ELPAC systems have resumed operation after system updates were applied.

Due to the suspension of statewide testing, local educational agencies (LEAs) will not be able to administer any summative CAASPP or ELPAC tests. For further information about the suspension of testing, please see the [CDE Assessment Spotlight](#) dated March 20, 2020, and the [Suspension of Statewide CAASPP and ELPAC Testing email](#) dated March 23, 2020. The Test Administrator Interface will still be available to administer the interim assessments upon students' return to the physical classroom.

The following features listed here are now available in the Test Operations Management System (TOMS):

- **Orders:** LEA ELPAC coordinators can start ordering materials for kindergarten through grade two students taking the 2020–2021 Initial ELPAC.
- **LEA-Level and School-Level Student Demographic Snapshot Reports:** These reports generate a unique demographic record for each student enrolled in the selected LEA or school at the close of the student's testing window.
- **Student Score Reports (SSRs):** LEA coordinators and test site coordinators are now able to download historical SSRs in bulk from the *LEA Reports* screen in [TOMS](#). There are new filtering features that allow users to select SSR PDFs for a specific school, grade, assessment, and score report language. Once filters are selected, users also have the option to merge the PDF files into one single download. For CAASPP assessments, this is available only where the student was enrolled at the end of the administration year.
- **School-Level Security Forms Status Report and Download Signed Security Form Report:** These reports are now available as site reports.
- **2020–2021 Designation Form:** Superintendents should designate an LEA ELPAC coordinator and an LEA CAASPP coordinator for the 2020–2021 administration. Further instructions can be found in the [How to Designate LEA ELPAC coordinators in TOMS](#) and the [How to Designate LEA CAASPP Coordinators in TOMS](#) video tutorials.
 - **ELPAC Designation Deadline:** Superintendents have been able to designate LEA ELPAC coordinators for the 2020–2021 administration since February 1, 2020. The deadline to designate an LEA ELPAC coordinator is **April 1, 2020**.
 - **CAASPP Designation Deadline:** Superintendents will be able to designate LEA CAASPP coordinators for the 2020–2021 administration starting April 1, 2020. The deadline to designate an LEA CAASPP coordinator is **July 1, 2020**.

Please update student demographic data in the California Longitudinal Pupil Achievement Data System early and often to ensure student demographic data in TOMS is accurate. Student demographic data in [TOMS](#) is read-only.

Questions regarding this email should be directed to the California Technical Assistance Center by phone at 800-955-2954 or by email at caltac@ets.org.

Sincerely,

California Technical Assistance Center

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Websites: <http://www.caaspp.org/> and <https://www.elpac.org/>