Dear LEA CAASPP Coordinator or LEA ELPAC Coordinator:

Various CAASPP systems will be unavailable from Friday, January 4, through Monday, January 7, 2018, for scheduled system downtime. Note that systems will go offline the day prior to a scheduled downtime day (no earlier than 5 p.m.) and will resume by 8 a.m. the day following a scheduled downtime. During the downtime, the following CAASPP systems will not be available:

- Test Operations Management System (TOMS)
- Test delivery system (student testing interface)
- Test Administrator Interface
- Completion Status/Roster Management System
- Interim Assessment Viewing System
- Interim Assessment Hand Scoring System

In addition, the English Language Proficiency Assessments for California (ELPAC) TOMS will go offline during this systems downtime.

Systems will resume on Tuesday, January 8, 2019. Additional details about which systems will be impacted are available on the CAASPP Planned System Downtime web page and the ELPAC Planned System Downtime web page.

It is strongly recommended that you notify all CAASPP and ELPAC test site coordinators within your local educational agency (LEA) of the upcoming downtimes.

Questions about scheduled downtimes and the 2018?19 administration should be directed to the California Technical Assistance Center by phone at 800-955-2954 or by email at caltac@ets.org.

Sincerely,

California Technical Assistance Center
Phone: 800-955-2954
Fax: 800-541-8455
Email: caltac@ets.org
Website: [http://www.caaspp.org/](http://www.caaspp.org/) or [https://www.elpac.org/](https://www.elpac.org/)