Dear LEA CAASPP Coordinator or LEA ELPAC Coordinator:

Based on feedback from coordinators, the ELPAC Test Operations Management System (TOMS) and CAASPP TOMS have been integrated into a new and improved system, called MyTOMS. The new MyTOMS will be available for the 2019–20 administrations of both CAASPP and ELPAC according to the following schedule:

- July 8, 2019—ELPAC functions available within MyTOMS
- September 3, 2019—CAASPP functions available within MyTOMS

During this time between July 8 and September 3, 2019, ELPAC TOMS can be accessed by selecting the [TOMS] button on the ELPAC website at https://www.elpac.org/.

CAASPP users will continue to access CAASPP TOMS in the current interface, directly at https://caaspp.ets.org/ or by selecting the [TOMS] button on the CAASPP website at http://www.caaspp.org/.

Refer to the MyTOMS Screen Mockups web document located on the new Systems Enhancements webpage for a preview of highlights of the new interface. Share this information with site administrators, test examiners, test administrators, and other users to introduce them to the new interface.

We recommend that you add “ca-assessments@ets.org” to your safe senders list if you have not done so already. This is the email address from which users will receive MyTOMS notification messages.

Questions about MyTOMS, as well as the 2019–20 CAASPP and ELPAC administrations, should be directed to the California Technical Assistance Center by phone at 800-955-2954 or by email at caltac@ets.org.

Sincerely,

California Technical Assistance Center
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