
From: CalTAC <Do-Not-Reply@info.ets.org>
Sent: Monday, August 3, 2020 3:38 PM
To:
Subject: CAASPP and ELPAC: Physical Distancing Guidelines



Dear LEA ELPAC Coordinator or LEA CAASPP Coordinator:

With the spread of the coronavirus disease 2019 (COVID-19) still a threat, the health and safety of students and staff are the highest priority. To support local educational agencies (LEAs) in a safe administration of assessments, the California Department of Education (CDE) and Educational Testing Service have developed [Suggested Guidelines for Physically Distancing Test Administrations](#) web document. **The guidelines are suggestions only and not a mandate for how to assess students.**

LEAs can use these guidelines for in-person or co-located testing. This option can be used for both the online and paper–pencil assessments. For assessments that require one-on-one administration, the student and test examiner are co-located, whether at a school or at another LEA-approved location. All testing locations must meet the testing environment guidelines outlined in the test administration instructions, as well as the COVID-19 safety and social distancing protocols required by local officials.

LEAs should prioritize and continue to follow the guidance of the Centers for Disease Control and Prevention; the rules and regulations of the CDE; state, county, or city agencies; as well as those of the LEA.

Questions regarding the upcoming administration should be directed to CalTAC, by phone at 800-955-2954 or by email at caltac@ets.org.

Sincerely,

California Technical Assistance Center
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